

ANNUAL AUGUST UPDATES FOR RETURNING STUDENTS **REGISTRATION INSTRUCTIONAL GUIDE**

Families must verify/update student information annually in Skyward Family Access. We are required to gather this information from students each year so please be sure the complete your student(s) Annual August Updates prior to the first day of school.

Please Note: If you aren't able to do this online in Skyward, please let us know so that we can send the paper version to you.

FOLLOW THE STEPS BELOW TO COMPLETE THE ANNUAL AUGUST UPDATES FOR YOUR STUDENT(S)

- Click on "Returning Students Registration" (last quick link middle of the homepage)



- Enter your Skyward login and password on the Skyward Login Screen

[Skyward Family Access – Log In](#)

The screenshot shows the Skyward Family Access login page for Pullman School District. At the top is the Skyward logo and the text 'PULLMAN SCHOOL DISTRICT'. Below this are two input fields: 'Login ID:' and 'Password:'. A 'Sign In' button is positioned below the password field. Underneath the button is a link that says 'Forgot your Login/Password?'. In the bottom right corner, there is a timestamp '05.21.02.00.12'. At the very bottom, there is a dropdown menu labeled 'Login Area' with 'All Areas' selected.

***If you do not know your Skyward Username and/or Password, click on the "Forgot your Login/Password?" It will prompt you to enter your email; you must use the email you gave when enrolling your student. An email will be sent to you with a link you must click on. By clicking on the link you will be directed to Family Access where you will see your user name and can create a new password. If you have a new email address, please call us as soon as possible so that we can update it.**

If you experience any technical issues or have any questions regarding the Returning Student Registration process, please contact the District Office by phone at (509) 779-4931 or by email at htheckston@curlewsd.org.

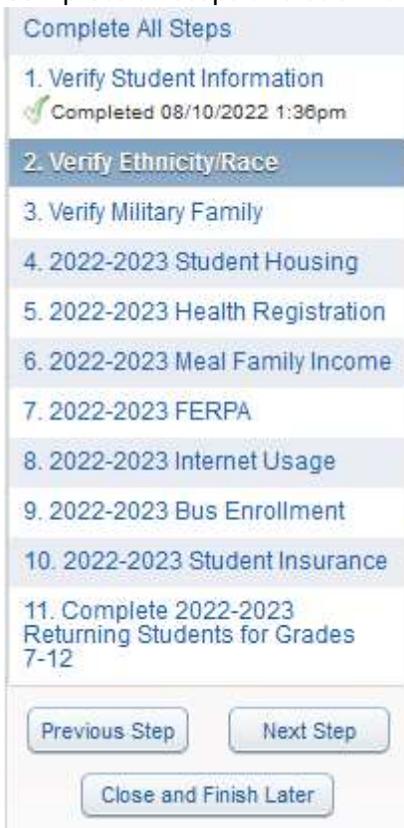
SELECT STUDENT

1. Once in Skyward Family access, click on “Returning Students 2022-2023.”
2. Click on your child’s name – You will need to complete “Returning Student 2022-2023” for each child that you have enrolled at Curlew School.



The screenshot shows a navigation menu on the left with options: Home, 2021-2022 Returning Students for Grades K-6, and Gradebook. The main content area features a green notification banner with a red question mark icon that reads: "2021-2022 Returning Students for Grades K-6 is now open until 09/30/2021". Below the banner, a white box contains the text: "2021-2022 Returning Students for Grades K-6 at CURLEW ELEMENTARY SCHOOL for the 2021-2022 school year is now open, yet has not been completed for LUCY." At the bottom of this box is a blue link: "Go to 2021-2022 Returning Students for Grades K-6 for LUCY".

- Complete all steps and submit when finished.



The screenshot displays a vertical list of 11 steps for registration. The first step, "1. Verify Student Information", is marked as "Completed 08/10/2022 1:36pm" with a green checkmark. The second step, "2. Verify Ethnicity/Race", is highlighted in blue. The remaining steps are: "3. Verify Military Family", "4. 2022-2023 Student Housing", "5. 2022-2023 Health Registration", "6. 2022-2023 Meal Family Income", "7. 2022-2023 FERPA", "8. 2022-2023 Internet Usage", "9. 2022-2023 Bus Enrollment", "10. 2022-2023 Student Insurance", and "11. Complete 2022-2023 Returning Students for Grades 7-12". At the bottom of the list are three buttons: "Previous Step", "Next Step", and "Close and Finish Later".

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